

Minutes, Wayne County Planning Team, January 31, 2018

The meeting was called to order at 6:03pm at St. Michael's in Newark. 1 member was missing: Rich Molisani.

Father Laird opened with "Prayer to the Holy Spirit." Bernard Grizard introduced himself with opening comments. Shannon Loughlin then asked all present to name themselves and their role/parish.

Mr. Grizard opened a discussion of the Bishop's letter to the priests outlining the areas needing to be addressed as there will only be 4 priests for our area, with a clarification that Fr. Jesus is not included as one of the four: the Mass at Our Lady of Guadalupe will not be covered regionally.

Areas to be addressed:

- Assess ministry needs
- Assess administrative needs
- Identify ministry priorities and ministerial staffing
- Building usage and projected capital repairs
- Outreach to special needs of migrants
- Develop lay volunteers and building usage

It was noted by Shannon that we are looking at an approximately 1 year project. Pastors should start initiating things on their own by reflecting on how people fit in each parish and provide recommendations from the "people on the ground." We need to communicate with those impacted.

Chairperson: Deacon Bob Lee was nominated by Mary DeLisio and seconded by Fr. Dave Tedesche. Deacon Lee will be responsible for:

- Oversight and Management of Action Items
- Communication
- Assisting on Agenda Development
- Review of Minutes

Action Items: Check electronic submissions, review for accuracy, pull components together, gather info to make recommendations. Reason: to build our timeline and scenarios and how to explain to others how we decided what to do.

Planning Timeline: Assessing ministry needs then recommending to priests for conference.

- Assess ministry: what's happening now and what needs to happen, can use surveys, demographics
- Assess administration
- Priorities and staffing
- Buildings
- Migrants

Configuration of area in regards to

1. Collaboration of priests
2. Size of pews-22" measure, fire code information, no choir loft or chapel measures needed
3. Handicap accessibility
4. Distances to travel-Shannon will provide points of reference for residents
5. Priest residence available
6. Church utilization: facility usage by all parties and ministries
7. Comprehensive list of ministries and # of people who benefit from ministries
8. Mass attendance
9. Nursing homes, jails, hospitals in area as well as Homebound
10. Faith Formation (count students in Catholic School) and Sacraments

Names of parishes versus names of Churches in area: ex: St. John the Evangelist as St. Joseph the Worker.

3 Commandments of Communication: no mixed messages, collaborative community effort

Means of communication to parishioners: social media, websites, bulletins, pulpit, OPRP website. Maureen O'Conner will help get information blurbs started. Fr. Jeff will craft an initial statement for Pastors.

Next meetings: Monday, March 5<sup>th</sup> and April 4<sup>th</sup> at 6pm at St. Michaels, Newark

Mary DeLisio will continue to do minutes as nominated by Deacon Bob Lee and seconded by June Sherman.

Suggestion: that refreshment provision be rotated.

Reminder that 4 priests are still limited to 3 masses per weekend.

Deacon Kiley: Salvation of souls is most important, evangelization needs to happen, call on Deaconate to help, strong leadership in Ministries.

Please get as much information to as possible to Deacon Bob by February 27<sup>th</sup>.

Father Laird suggested criteria for Worship sites and parishes be discussed at next meeting

Next meeting we will go through all the information and put together configurations for meeting 3.

Meeting adjourned at 7:48pm.

Respectfully submitted,

Mary L. DeLisio